

Referência

REVISTA DE ENFERMAGEM | JOURNAL OF NURSING

INSTRUCTIONS FOR AUTHORS

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1. EDITORIAL POLICIES

Journal of Nursing *Referência*

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Mission and Context

The Journal of Nursing *Referência* (RER) is a peer-reviewed scientific journal published by the Health Sciences Research Unit: Nursing (UICISA: E). The UICISA: E is hosted by the Nursing School of Coimbra (ESENfC) and assessed and funded by the Portuguese Foundation for Science and Technology (FCT). RER is indexed in several highly relevant national and international databases and networks, such as: Scopus, SciELO Portugal, DOAJ, CINAHL via EBSCOHost, RCAAP, Latindex, Redalyc, ProQuest,

RER targets students, researchers, nurses, and other Health and Education professionals, and its **mission** is to *disseminate the scientific knowledge produced in Health and Education Sciences, with an impact on health gains and the scientific development of nursing*. All RER's articles must have scientific depth, originality, and national and international relevance for the scientific advancement of the issue under study.

RER publishes **original research articles, systematic and scoping review articles, historical research articles, and theoretical articles/essays**. It also publishes editorials with relevant and updated scientific content in Health and Education Sciences.

RER is a Portuguese scientific journal of international distribution with continuous (rolling pass) and bilingual publication. It accepts the submission of articles in **Portuguese, Spanish, and English**, and all articles have an English version. Also, all articles' metadata (title, abstract, and keywords) are published in these three languages.

RER follows open-access policies in alignment with the Open Science approach. All RER's articles are published in open access, under the terms of the Creative Commons 4.0 Attribution License CC-BY - gold open access, without embargo. The full texts of all RER's articles are made available free of charge.

RER follows the standards of the **American Psychological Association** (APA; 7th Edition, 2020) and recommends that authors consult the EQUATOR (Enhancing the QUALity and

Transparency Of health Research) Network guidelines <http://www.equator-network.org/> in advance when preparing their research studies (as specified in section 2. Publication Guidelines).

RER provides the templates for the **Manuscript** (Article), **Title Page**, **Authorship Responsibility Statement**, and **Cover Letter** to support the authors in the submission process and help validate the different components of their manuscripts. **Critical Analysis Topics** for original research articles, systematic review and scoping review articles, historical research articles, and theoretical articles/essays are also provided.

The assessment of all manuscripts (articles) submitted to RER is done using the **double-blind peer-reviewing** process, maintaining the anonymity of authors and reviewers. The Editor-in-Chief conducts the editorial process, which includes the following 10 phases from submission to dissemination: Pre-Analysis; Checklist; Peer Review; Article Management; Technical and Documental Treatment; Final Revision; Translation; Layout and DOI allocation; HTML; and Online Dissemination. In the Pre-Analysis phase, the manuscript (article) is analyzed by a Pre-Analysis Reviewer, who makes a first assessment, which will be reviewed by the Editor-in-Chief, who will decide whether to approve or reject it. Once approved, the Editor-in-Chief sends the article to the Peer Reviewers. Based on the opinions expressed, the Editor-in-Chief decides on its acceptance, reformulation, or rejection. The revisions are sent to the authors for reformulation if applicable. The Editor-in-Chief sends the manuscript (article), reformulated by the authors and with all changes marked in color, to a Scientific Editor of the RER's Editorial Board, designated as the Article Manager. The Article Manager analyzes the original manuscript, the reformulated manuscript, and the reviewers' opinions. The Article Manager verifies whether the authors have responded to the reviewers' suggestions and issues an opinion to the Editor-in-Chief. Based on this opinion, the Editor-in-Chief decides whether to approve or reject the manuscript (article).

The managers and reviewers use a systematic assessment framework designed for this purpose based on the Critical Analysis Topics made available to the authors. RER's editorial process is fully automated and managed on an online platform to achieve effective and transparent control, regulation, and evaluation of the management process of authors, reviewers, and articles. From 2014 to 2022, RER's editorial process was managed using the journal's online platform. On **1st January 2023**, RER's editorial process transitioned to the **Open Journal Systems (OJS)** platform. The transition to the OJS platform was decisive in advancing the interoperability between various systems.

Guiding Principles

- **Ethics**

As RER's publisher, UICISA: E supervises all phases of the editorial process with the utmost seriousness and recognizes its ethical and other responsibilities.

RER's editorial activity complies with: the *Recommendations for the Conduct, Reporting, Editing, and Publication of Scholarly Work in Medical Journals*, do *International Committee of Medical Journal Editors* (ICMJE) - <https://www.icmje.org/recommendations/>; the *Principles of Transparency and Best Practice in Scholarly Publishing* (*Committee on Publication Ethics* [COPE], *Directory of Open Access Journals* [DOAJ], *Open Access Scholarly Publishers Association* [OASPA] and *World Association of Medical Editors* [WAME]) - <https://publicationethics.org/resources/guidelines/principles-transparency-and-best-practice-scholarly-publishing>; and the *Core Practices of COPE* - <https://publicationethics.org/core-practices>.

Articles with political profiles, biased or providing incorrect assessments of other scientific papers and experts are not accepted for publication. RER applies the double-blind peer-reviewing process, and reviewers are required to have high academic qualifications and practical experience in nursing and other areas such as Health and Education. RER's priority is to publish scientifically innovative articles relevant to nursing and other areas such as Health and Education. Experimental and applied research and evidence-based practices are also valued.

- **RER's publishing ethics guidelines**

Publishing articles in a peer-reviewed journal is essential for developing a coherent and respected knowledge network. It directly reflects the quality of the authors' work and the institutions that support them. Peer-reviewed articles support and embody the scientific method. The UICISA: E Development Strategic Axis for the Edition and Dissemination of Scientific Knowledge organizes annual scientific meetings to discuss the scientific publishing process to respond to the challenges of efficient, transparent, reliable, and reproducible science. These initiatives have contributed to the discussion and

consensus-building of ethical principles inherent to the editorial process and all stakeholders involved: authors, editors-in-chief, reviewers, publishers, and societies.

- **Proteção dos Participantes da Investigação e Consentimento Informado**

Authors must follow the ICMJE policies for the protection of research participants (<http://www.icmje.org/recommendations/browse/roles-and-responsibilities/protection-of-research-participants.html>), as well as the *Code of Ethics of the World Medical Association* (<https://www.wma.net/what-we-do/medical-ethics/>) for medical research on human beings (Declaration of Helsinki) and research on health databases, big data and biobanks (Declaration of Taipei).

Authors reporting research involving human data must indicate whether an institutional and national ethics committee reviewed the procedures followed. Submitting the ethics committee's opinion is a prerequisite for the article's entry into the editorial workflow.

Patients have a right to privacy that must not be violated without informed consent. Identifying information, including names, initials, or hospital numbers, must not be published in written descriptions, photographs, or pedigrees unless the information is essential for scientific purposes and the patient (or parent or guardian) gives written informed consent for publication. Informed consent for this purpose requires that an identifiable patient be shown the manuscript to be published. Authors must disclose to these patients whether any potentially identifiable material might be available online or in print after publication.

Nonessential identifying details should be omitted. Informed consent must be obtained if there is doubt that anonymity can be maintained. For example, masking the eye region in photographs of patients is inadequate protection of anonymity. Authors should provide assurance if identifying characteristics are de-identified, and editors should note that such changes do not distort scientific meaning.

- **Animal Rights Policies**

The Consensus Author Guidelines on Animal Ethics and Welfare for Editors of the International Association of Veterinary Editors are followed whenever appropriate.

Articles will be considered for publication only if the work detailed: follows international, national, and/or institutional guidelines for humane animal treatment and complies with

relevant legislation; has been approved by the ethics review committee at the institution or practice where the studies were conducted provided that such a committee exists; and, for studies using client-owned animals, demonstrates a high standard (best practice) of veterinary care and involves informed client consent.

- **Clinical Trial Registration Policy**

RER follows the clinical trial policies of the World Health Organization (WHO) and the ICMJE (<https://www.icmje.org/>). Authors of clinical trial articles should preferably follow the registration procedure available at <http://www.who.int/ictip/en/>. The WHO's definition of "clinical trial," available at <http://www.who.int/ictip/en/>, is used in this context as follows: "a clinical trial is any research study that prospectively assigns human participants or groups of humans to one or more health-related interventions to evaluate the effects on health outcomes. Clinical trials may also be referred to as interventional trials. Interventions include but are not restricted to drugs, cells, and other biological products, surgical procedures, radiologic procedures, devices, behavioral treatments, process-of-care changes, preventive care, etc. This definition includes Phase I to Phase IV trials." If the article is a clinical trial, the clinical trial's name, registration number, and the link where the registration was performed must be included.

- **Authors' responsibilities**

Authors must ensure their manuscripts are honest, transparent, accurate, complete, and balanced and avoid misleading, selective, or ambiguous reporting. Regarding authors' responsibilities, RER has adopted the position statement Responsible Research Publication: International Standards for Authors developed at the 2nd World Conference on Scientific Integrity, held in Singapore, 22-24 July 2010. These guidelines are available at https://publicationethics.org/files/International%20standards_authors_for%20website_1_1_Nov_2011_1.pdf.

- **The Editor-in-Chief's responsibilities**

Editors-in-Chief should regard themselves as part of the wider professional editorial community, keep themselves informed of relevant policies and developments, ensure

their editorial staff is trained and informed of relevant issues, and promote training seminars and events in the area. Considering the Editor-in-Chief's responsibilities, RER has adopted the position statement Responsible Research Publication: International Standards for Authors developed at the 2nd World Conference on Scientific Integrity, held in Singapore, 22-24 July 2010. These guidelines are available at https://publicationethics.org/files/International%20standard_editors_for%20website_11_Nov_2011_0.pdf.

• **Peer-reviewers' responsibilities**

Reviewers play a central and fundamental role in the peer-reviewing process, following the principles of integrity advocated by the RER. The process depends to a large extent on established trust and requires all involved to act responsibly and ethically. Users can register at RER as authors (they can submit their manuscripts to the journal) and/or reviewers (be available to review submitted manuscripts). Preferential criteria for acceptance as reviewers are to hold a doctoral degree and a high profile of peer reviewing competency. Only after reviewing at least two articles will the Editor decide on his acceptance and change the reviewers' status from transitional to definitive.

Regarding the reviewers' responsibilities, RER follows the Ethical Guidelines for Peer Reviewers from COPE (<https://publicationethics.org/resources/guidelines/cope-ethical-guidelines-peer-reviewers>). The reviewer must accept and complete the revisions within the defined time limit or justify the impossibility of reviewing when receiving the manuscript. If a reviewer does not respond within the established maximum review time (15 days), the Editor will send the manuscript to a new reviewer. Reviewers who fail to review two manuscripts within the recommended time and without justification indicate to the Editor that they intend to be removed from the peer-reviewing body. The reviewer should maintain a high profile of peer reviewing competency by analyzing the manuscripts in-depth and using the evaluation framework correctly.

• **Statement of Good Publishing Practices**

Academic misconduct (plagiarism, fraud, violation of intellectual property rights, etc.) in any form will not be tolerated by RER. In cases of suspected misconduct, a panel will be formed to assess the content of the complaint. If the complaint is based on evidence, the RER will reject the article, and all authors and their institutions will be informed. If the

article is published before the misconduct is identified, the authors or the RER's editorial board will issue a public retraction. Cases of misconduct may result in three years or more of suspension from manuscript submission to RER. All appeals to the panel's decisions must be submitted to the Editor-in-Chief within 30 days of the decision date.

- **Privacy Statement**

The names and e-mail addresses provided to RER are used exclusively for the purposes stated. They are not made available for any other purpose or to any other entity in accordance with the *Regulamento Geral de Proteção de Dados* (RGPD - General Data Protection Regulation).

- **Plagiarism Statement**

Submitting an article implies that the work described has not been previously published (except in the form of an abstract or thesis/dissertation) or is not in the process of submission to another journal. RER uses the iThenticate plagiarism detection software. By submitting their manuscripts to the journal, authors accept that these will be assessed using this plagiarism checker. Respect for intellectual property rights is a founding principle of the RER's Code of Ethics. Whether intentional or not, plagiarism is a severe violation, described as copying ideas, texts, data, and other creative works (e.g., tables, figures, and graphs) and presenting them as original research without proper citation. Self-plagiarism is a related issue, defined as the verbatim or quasi-verbatim reuse of significant portions of one's copyrighted work without citing the source. Note that self-plagiarism does not apply to publications based on the author's previous copyrighted work (e.g., integrated into conference proceedings) where there is an explicit reference to the previous publication. This type of reuse does not require quotation marks to delimit the reused text but requires the source to be cited.

Plagiarism occurs when an article reproduces another work with at least 20% similarity and without citation. Authors can defend their articles when faced with evidence of plagiarism (before or after acceptance or after the article is published). If the arguments are unsatisfactory, the article will be retracted. The author will be sanctioned with the prohibition of publishing articles in RER for a period defined by the Editor-in-Chief.

• Creative Commons License Statement

All articles are published on RER under the terms of the Creative Commons CC-BY - Attribution 4.0 International License. It allows others to share (copy and redistribute the material in any medium or format) and adapt (remix, transform, and build upon the material for any purpose, even commercially), provided that appropriate credit is given to RER.

• Copyright Statement

When submitting the manuscript (article), an **Authorship Responsibility Statement**, signed by all authors, must be presented. This statement must include all authors' contributions to the article according to the CRediT - Contributor Roles Taxonomy, available at <https://credit.niso.org/>, as presented in Table 1.

Table 1

CRediT - Contributor Roles Taxonomy

Term	Definition
Conceptualization	Ideas; formulation or evolution of overarching research goals and aims
Data Curation	Management activities to annotate (produce metadata), scrub data, and maintain research data (including software code, where it is necessary for interpreting the data itself) for initial use and later reuse
Formal analysis	Application of statistical, mathematical, computational, or other formal techniques to analyze or synthesize study data
Funding acquisition	Acquisition of the financial support for the project leading to this publication
Investigation	Conducting a research and investigation process, specifically performing the experiments, or data/evidence collection
Methodology	Development or design of methodology; creation of models
Project administration	Management and coordination responsibility for the research activity planning and execution
Resources	Provision of study materials, reagents, materials, patients, laboratory samples, animals, instrumentation, computing resources, or other analysis tools
Software	Programming, software development; designing computer programs; implementation of the computer code and supporting algorithms; testing of existing code components
Supervision	Oversight and leadership responsibility for the research activity planning and execution, including mentorship external to the core team
Validation	Verification, whether as a part of the activity or separate, of the overall replication/reproducibility of results/experiments and other research outputs
Visualization	Preparation, creation, and/or presentation of the published work, specifically visualization/ data presentation
Writing – Original Draft	Preparation, creation, and/or presentation of the published work, specifically writing the initial draft (including substantive translation)
Writing – Review & Editing	Preparation, creation, and/or presentation of the published work by those from the original research group, specifically critical review, commentary, or revision – including pre-or postpublication stages

Source: <https://credit.niso.org/>

By signing the Authorship Responsibility Statement, the authors confirm that: the manuscript submitted to RER is original and is not published or under consideration, in whole or in parts by another journal, proceedings book or book chapter; they are aware that RER publishes all its articles under the terms of the Creative Commons CC-BY - Attribution 4.0 International License, which allows others to share (copy and redistribute the material in any medium or format) and adapt (remix, transform, and build upon the material for any purpose, even commercially), provided that appropriate credit is given to RER; the manuscript is free of plagiarism and strictly complies with the referencing and citation processes established by RER; the manuscript accurately describes in the methodology its compliance with all ethical and legal aspects for conducting scientific research; they are responsible for any malpractice inherent to the principles described above, or any others that harm RER's scientific dignity and the principles of rigor of the scientific community; they present the Ethics Committee's Opinion (mandatory for research articles, and for other types of articles if applicable); they have no conflicts of interest of a personal, commercial, academic, political or financial nature; all financial and material support received for conducting the research is described in the text; and they agree to bear the costs of the translation of the manuscript once accepted for publication.

- **Periodicity**

RER operates using a continuous article publication system (rolling pass), organized in a single annual issue/volume.

- **Open Access Policy**

RER offers immediate open access to its contents based on the principle that making research widely available to the public contributes to a greater global knowledge exchange. Readers can view, download, print, and redistribute any article without financial costs, thus enabling each article's further dissemination.

Editorial policies are defined according to the Directory of Open Access Journals (DOAJ) criteria. RER was available in open access until December 2022 at <https://rr.esenfc.pt/rr/index.php?module=rr&target=showPublications>, and from 1 January 2023, it is available at <https://revistas.rcaap.pt/referencia/issue/archive>.

- **Archiving policy**

RER archives its open-access articles in the PORTICO Digital preservation archive (*archiving policy*) - <https://www.portico.org/> - to guarantee their long-time digital preservation.

- **Deposit Policy**

A RER tem uma política de registo de depósito em SHERPA/ROMEO - <http://www.sherpa.ac.uk/romeo/search.php>.

- **Charges**

There are no Article Processing Charges (APC) and/or Submission Charges. Authors agree to pay for the translation service of the article once it has been accepted for publication.

- **Indexation**

RER is an online open-access international nursing journal indexed in several highly relevant national and international databases and networks, such as: Scopus, SciELO Citation Index, SciELO Portugal, DOAJ, CINAHL via EBSCOHost, RCAAP, Hemeroteca Cantárida, Latindex, BVS, Redalyc, ProQuest, CUIDEN, and CIBERE.

2. PUBLICATION GUIDELINES

RER meets the criteria of an international, open-access, peer-reviewed online journal. The authors' interest in publishing high-quality scientific articles honors RER. Thus, it ensures that its revision processes comply with the scientific and ethical principles of scientific publishing and dissemination. Authors are responsible for the content of their articles and must comply with RER's ethical research principles and guidelines. Authors of articles published in RER assign copyright to the journal.

RER follows the guidelines of the American Psychological Association (APA 7th edition, 2020) and complies with the rules of the new spelling agreement. Thus, the Editor-in-chief can change Brazilian Portuguese terms into European Portuguese. The articles are organized based on the APA guidelines and the Critical Analysis Topics for **original research articles, systematic review and scoping review articles, historical research articles, and theoretical articles/essays**. Systematic reviews must comply with the requirements of evidence synthesis recommended by internationally recognized institutions, such as the Joanna Briggs Institute (JBI; <http://joannabriggs.org/>) and Cochrane (Reviews; <https://www.cochrane.org/>). A limited number of theoretical articles/essays and systematic reviews is published per issue. The Editor-in-Chief can decide to publish other types of articles, such as theoretical reviews, biographies, and systematic review protocols.

Depending on the study design, the articles must comply with the international EQUATOR (Enhancing the QUALity and Transparency Of health Research) Network guidelines as follows: CONSORT for randomized controlled trials (<https://www.equatornetwork.org/reporting-guidelines>); STROBE for observational studies (<https://www.equator-network.org/reporting-guidelines/strobe/>); COREQ for qualitative studies (<https://academic.oup.com/intqhc/article/19/6/349/1791966>); and PRISMA for systematic reviews (<https://www.equator-network.org/reporting-guidelines/prisma/>).

In addition to the Critical Analysis Topics made available, the authors must access and fill in the following RER templates: Manuscript (Article); Title Page; Authorship Responsibility Statement; and Cover Letter.

The Health Sciences Research Unit: Nursing supports the World Health Organization (WHO) clinical trial policies and the International Committee of Medical Journal Editors

(ICMJE; <http://www.icmje.org/>). The authors of clinical trial articles should preferably complete the registration procedure available at <http://www.who.int/ictcp/en/>.

Authors can submit articles written in English, Spanish, and Portuguese. RER is bilingual, so the articles are translated into English or Portuguese if accepted for publication. There are no Article Processing Charges (APC) and/or Submission Charges. Authors agree to pay for the translation service of the article once it has been accepted for publication. The translation costs 15 euros per page, including the abstracts and references pages.

• **THE ARTICLE**

The articles submitted for publication in RER must comply with the following criteria:

1. – **Type:** The article must be original and focused on health, nursing, and education topics. It must be structured according to the Critical Analysis Topics of each study design.
2. – **Title:** The title must be short, informative, and affirmative. It must be written in Portuguese, English, and Spanish (maximum of 16 words). It must anonymize the research site and not include abbreviations.
3. – **Authors:** Please provide a maximum of 7 authors. The authors must be correctly identified with the following information: name, e-mail, country, ORCID iDs, and author's affiliation.
4. – **Resumo:** O resumo do trabalho deve ser apresentado em português, inglês e espanhol, e não deve exceder 170 palavras. Deve ser estruturado de acordo com os tópicos de análise crítica específicos da tipologia de artigo submetido.
5. – **Palavras-chave:** O artigo deve apresentar, no máximo, 6 palavras-chave, transcritas de acordo com os descritores MeSH e/ou DeCS, em português, inglês e espanhol (Pesquisar em: <https://www.nlm.nih.gov/mesh/MBrowser.html> e/ou <https://decs.bvs.br/>). Quando não se encontrar um descritor para uma palavra-chave, considerada relevante no estudo, excepcionalmente, o Editor-Chefe poderá decidir pela sua inclusão.
6. – **Text:**

Structure of the text:

Research Articles must include the following sections: **Title, Abstract, Keywords, Introduction, Background, Research Questions/Hypotheses, Methodology, Results, Discussion, and Conclusion**, in compliance with the [Critical Analysis Topics for Research Articles](#).

Theoretical Articles/Essays must include the following sections: **Title, Abstract, Keywords, Introduction, Development, Conclusion, and References** in compliance with the [Critical Analysis Topics for Theoretical Articles/Essays](#).

Systematic Reviews must include the following sections: **Title, Abstract, Keywords, Introduction, Methodology, Results, Discussion, Conclusion, and References** in compliance with the [Critical Analysis Topics for Systematic Reviews](#).

Scoping Reviews must include the following sections: **Title, Abstract, Keywords, Introduction, Methodology, Results, Discussion, Conclusion, and References** in compliance with the [Critical Analysis Topics for Scoping Reviews](#).

Historical Research Articles must include the following sections: **Title, Abstract, Keywords, Introduction, Methodology, Results, Discussion, Conclusion, and References**, in compliance with the [Critical Analysis Topics for Historical Research Articles](#).

Format:

The manuscript (article) must use the template made available by RER at (<https://revistas.rcaap.pt/referencia/AUTORES>). It must be presented in Word format, Arial 11, 1.5 line spacing, left-justified, with continuous line numbers, A4-sized paper (top and bottom margins of 2.5cm and left and right margins of 3cm), in a single column, without footnotes. It should have a maximum of 15 pages, including titles, abstracts, keywords (Portuguese, English, and Spanish), references, tables, and figures (charts, images, etc.). Authors should check for possible grammatical or spelling errors, redundancy, and jargon.

7. – **Tables and figures** (charts, images, etc.): Authors should include only those necessary to understand the article. They must be numbered in the order of their citation in the text. Comments on data and results must precede the corresponding tables and figures (charts, images, etc.). The numbers and titles of tables and figures (charts, images, etc.) are placed above the tables and the

figures. Abbreviations must be defined below the figures/tables (following the American Psychological Association [APA] 7th edition guidelines).

8. – **Citations:** There are direct and indirect citations. Please enclose the word-for-word material with double quotation marks and provide the author, publication date, and page number for direct citations. When paraphrasing, please include the author and date of publication. Citations must comply with the APA 7th edition guidelines (2020). Please check Table 2 for examples. Each reference cited in the text must appear in the reference list and *vice-versa*.

Table 2

Basic Citation Styles – In-text citations according to APA (7th edition, 2020).

Type of Citation	Direct and indirect citation	Parenthetical format
One work by one author	Luna (2020)	(Luna, 2020)
One work by two authors	Salas e D'Agostino (2020)	(Salas & D'Agostino, 2020)
One work by three authors or more authors	Martin et al. (2020)	(Martin et al., 2020)
Groups as authors (previously identified through abbreviation)		
First citation in the text	National Institute of Mental Health (NIMH, 2020)	(National Institute of Mental Health [NIMH], 2020)
Subsequent citations in the text	NIMH (2020)	(NIMH, 2020)
Groups as authors (no abbreviation)	Stanford University (2020)	(Stanford University, 2020)

Source: APA (7th Edition, 2020)

Please follow the example below in the case of multiple works by the same author(s) published in the same year.

Example: Several articles (Webster, 2020a, 2020b, 2020c; Webster & Sanders, 2020) mention that (...).

- ❖ Note: Please include the page number in case of in-text citations: Pereira (2020, pg. 20) or (Pereira, 2020, pg. 20).

9. – **References:** Authors should preferably use primary sources. They must include the most significant works on the topic's state-of-the-art, particularly

within the last five years. The sources must be identified, and priority should be given to the search in national and international indexed journals. The reference list must follow the guidelines of the APA 7th edition (2020). All references must be cited in the text. Articles must include no more than 30 references, and a minimum of 80% should be from journal articles indexed in international databases and from the last three years.

APA 7th edition (2020) Guidelines - Examples

Books

- Single author

Gonçalves, C. (2021). *Enfermagem: Sobrevivir! Com manual de sobrevivência incluído*. Chiado Books.

- Two to twenty authors

Hinkle, J. L., & Cheever, K. H. (2020). *Brunner & Suddarth: Tratado de enfermagem medicocirúrgica* (14^a ed.). Guanabara Koogan.

NB: If an article has twenty-one or more authors, list the names of the first nineteen authors followed by an ellipsis (...) and then the last author's name.

Works by the same author in the same year

Netter, F. H. (2019a). *Atlas of human anatomy* (7th ed.). Elsevier.

Netter, F. H. (2019b). *Atlas of human anatomy with latin terminology* (7th ed.). Elsevier.

NB: The format for documents with no date is: "n.d.-a," "n.d.-b."

The format for documents in press is: "in press-a," "in press-b."

Translated works

Polit, D. F., & Beck, C. T. (2019). *Fundamentos de pesquisa em enfermagem: Avaliação de evidências para a prática da enfermagem* (M. Toledo, Trans.; 9^a ed.). Artmed. (Original work published 2001).

Corporate author (organization, institution)

Comissão Nacional de Promoção dos Direitos e Proteção das Crianças e Jovens. (2020). *Manual de procedimentos: Colaborar ativamente na prevenção e eliminação da mutilação genital feminina*.

Direcção-Geral da Saúde. (2019). *Plano de ação para a literacia em saúde: Portugal: 2019-2021*.

NB: If the publisher is the same as the author, then omit the publisher's name. Do not replace it with the word "Author."

Book with publisher

Ferrell, B. R., & Paice, J. A. (Eds.). (2019). *Oxford textbook of palliative nursing*. Oxford University Press.

Book chapter

Cunha, N., & Pacheco, A. (2020). *Conceção, implantação e embriologia*. In J. Neves (Coord.), *Obstetrícia fundamental* (pp. 41-51). Lidel.

Theses and dissertations

Braga, L. (2017). *Práticas de enfermagem e a segurança do doente no processo de punção de vasos e na administração da terapêutica endovenosa* [Tese de doutoramento]. Universidade de Lisboa.

Unpublished:

Veloso, E. M. (2017). *Transição para a parentalidade: Confiança parental materna e confiança parental paterna no pós-parto* [Dissertação de mestrado não publicada]. Escola Superior de Enfermagem de Coimbra.

Database:

Pascoe, S. (2020). *Healing bullying in nursing and nursing education through forgiveness* (Publication N° 28259585) [Doctoral dissertation, California Institute of Integral Studies]. ProQuest Dissertations & Theses Global.

Repository

Cruz, M. D. (2020). *Epidemiologia da dor neonatal: fatores determinantes para a sua prevenção e tratamento* [Tese de doutoramento, Universidade de Coimbra, Faculdade de Medicina]. Estudo Geral: Repositório Científico da UC.
<https://hdl.handle.net/10316/91098>

Articles from Journals

Article from Journal with DOI assigned:

Almeida, L., & Pereira, H. (2020). Estilos defensivos e funcionamento sexual em adultos. *Psicologia, Saúde e Doenças*, 21(2), 236-249.

<http://dx.doi.org/10.15309/20psd210201>

Rima, S., Kerbyson, G., Jones, E., & Schmid, M. C. (2020). Advantage of detecting visual events in the right hemifield is affected by reading skill. *Vision Research*, 169, 41-48.

<https://doi.org/10.1016/j.visres.2020.03.001>

Breda, L. F., & Cerejo, M. N. (2021). Influência da consulta pré-operatória de enfermagem na satisfação das necessidades informativas do doente. *Revista de Enfermagem Referência*, 5(5), e20088.

<https://doi.org/10.1016/j.visres.2020.03.001>

Chapple, H. S. (2021). Placing a central vascular access device in a patient with substance use disorder: The ethical position of the infusion nurse. *Journal of Infusion Nursing*, 44(1), 21-25.

<https://doi.org/10.1097/NAN.0000000000000407>

Article from Journal with DOI assigned - 21 or more authors

Lee, L. Y., Cazier, J.-B., Starkey, T., Briggs, S. E., Arnold, R., Bisht, V., Booth, S., Campton, N. A., Cheng, V. W., Collins, G., Curley, H. M., Earwaker, P., Fittall, M. W., Gennatas, S., Goel, A., Hartley, S., Hughes, D. J., Kerr, D., Lee, A. J., . . . Kerr, R. (2020). COVID-19 prevalence and mortality in patients with cancer and the effect of primary tumour subtype and patient demographics: A prospective cohort study. *The Lancet Oncology*, 21(10), 1309-1316.

[https://doi.org/10.1016/S1470-2045\(20\)30442-3](https://doi.org/10.1016/S1470-2045(20)30442-3)

Article from Journal with DOI assigned - author and group authors combination

Atkinson-Briggs, S., Jenkins, A., Keech, A., Ryan, C., Brazionis, L., & the Centre of Research Excellence in Diabetic Retinopathy Study Group. (2021). A model of culturally-informed integrated diabetes education and eye screening in indigenous primary care services and specialist diabetes clinics: Study protocol. *Journal of Advanced Nursing*, 77(3), 1578-1590.

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Henrique, J. S., Azevedo, S. M., Rosa, A., & Santos, J. C. (2021). Percepção da qualidade de vida da pessoa adulta com estrabismo, antes e após a intervenção cirúrgica de

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NB: Whenever the document has a DOI, it takes precedence over the URL.

Printed document with DOI assigned:

Peixoto, T. A., Peixoto, N. M., Pinto, C. A., & Santos, C. S. (2021). Elementos-chave de uma intervenção educacional em enfermagem promotora da adaptação dos sobreviventes de cancro. *Revista de Enfermagem Referência*, 5(5), e20078. <https://doi.org/10.12707/RV20078>

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Autor, A. A., & Autor, B. B. (data). *Título do trabalho* [Manuscrito não publicado/Manuscrito em preparação/Manuscrito submetido para publicação]. Departamento e Instituição onde foi produzido, se possível.

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CONTACTS

Phone: +351 239 487 255

E-mail: referencia@esenfc.pt

Address:

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Escola Superior de Enfermagem de Coimbra (ESENfC)
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